ACTB.

Australian College of Technology & Business P/L
RTO: 32017 | CRICOS: 03164M

BSB60720

ADVANCED DIPLOMA OF PROGRAM MANAGEMENT

CRICOS COURSE CODE: 105027E

ABOUT THE COURSE

This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in program management across a range of enterprise and industry contexts. The job roles that relate to this qualification include Program Manager.

Individuals in these roles are responsible for managing or directing a program to achieve organisational objectives. A program is defined as a set of interrelated projects, each of which has a project manager.

Individuals at this level use initiative and judgement to direct, plan, and lead a range of program functions, with accountability for personal and team outcomes within broad parameters. They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

COURSE DETAILS

Provider Name	Australian College of Technology & Business
RTO Code	32017
CRICOS Code	03164M
Delivery Location	100 Brunswick St, Fortitude Valley QLD 4006, Australia
Delivery Mode	Face to face (Classroom based)
Duration	52 weeks, including 44 study weeks and 8 weeks of holidays.
Study Load	20 hours per week in the classroom
Estimated Self-Study Hour	5 hours per week (may be more or less depending on learner's pre-existing skills and knowledge)

FEES STRUCTURE

AUD 6,500	AUD 0	AUD 6,500
TUITION FEES	**NON-TUITION FEES**	**TOTAL FEES**

COURSE ENTRY REQUIREMENT

- Have completed one of the following qualifications: BSB50820 Diploma of Project Management; or BSB51415 Diploma of Project Management (or a superseded equivalent version).
  OR
- Have completed two years equivalent full-time relevant workplace experience at a significant level within a project or program environment within an enterprise.
- In addition to above:
- Have demonstrated an IELTS level at score of least 6.0 or equivalent (test results must be no more than 2 years old) or demonstration of successful completion of at least General English at Advanced Level or English for Academic Purposes Upper Intermediate level.
- Have a suitable level of language, literacy and numeracy to complete course requirements with or without additional support that ACTB is able to provide.
- Have successfully completed Australian year 12 or equivalent.
- Are at least at age of 18 on the date of course commencement.

Please Note: All the students commencing this course are required to complete LLND to be conducted during the time of admission to assist ACTB to identify student's needs for additional support during their study with ACTB.

ORIENTATION:

New student Orientation will be done face to face only. New students will receive an e-mail and call from the Admissions department on the Friday, prior to their date of commencement with all necessary further information and instructions. If you have any questions regarding this process, please contact **+61 7 3852 6967** or **info@actb.com.au**. Please email or call the student administration should you require any additional support.

CLASSES:

All classes will be conducted face to face at the student's respective campus of enrollment.

ASSESSMENT:

Assessment tasks will vary for each unit of competency. The Trainer or Assessor will explain the assessment requirements and due dates in class. Late submission fees applies if the assessment is not submitted on or before the due date.

SUPPORT:

All staff at ACTB Pty Ltd will continue to work and will continue to provide the students with the support any individual may need. The student will be remained connected with each trainer/assessor through regular class participation to assist them continuing their studies.

COURSE STRUCTURE

A total of 12 Units (4 Core and 8 electives) must be completed and deemed competent to achieve the qualification BSB60720 Advanced Diploma of Program Management. Participants who achieve competency in any unit/s will receive a Statement of Attainment (provided USI is verified) for that unit/s without completing all 12 units in the qualification. Students completing all the required units of competency will attain full qualification.

CODE	TITLE	CORE/ ELECTIVE
BSBPMG635	Implement program governance	Core
BSBPMG630	Enable program execution	Core
BSBPMG636	Manage benefits	Core
BSBPMG634	Facilitate stakeholder engagement	Core
BSBPMG633	Provide Leadership for the Program	Elective
BSBCRT611	Apply critical thinking for complex problem solving	Elective
BSBSUS601	Lead corporate social responsibility	Elective
BSBPEF502	Develop and use emotional intelligence	Elective
BSBINS601	Manage Knowledge and Information	Elective
BSBFIN601	Manage organisational finances	Elective
BSBSTR601	Manage innovation and continuous improvement	Elective
BSBLDR601	Lead and manage organisational change	Elective

PATHWAYS

Once students have successfully completed BSB60720 Advanced Diploma of Program Management, they can apply for various roles across project management positions such as Project Director, Project Manager, Project Management Section Leader that have responsibility for managing or directing a program to achieve organisational objectives.

The further study pathways available to students who undertake this qualification include:
- Graduate Diploma (AQF level8) courses
- Other Advanced Diplomas or Degree programs in related fields, subject to meeting entry requirements of the intended qualification.

ASSESSMENT METHODOLOGY

Assessment methods used for this qualification are varied and will provide a range of ways for individuals to demonstrate that they have met the required outcomes. Assessment methods may include:

WRITTEN QUESTIONS   **PROJECTS**   **PRESENTATIONS**   **REPORT WRITING**   **ROLE PLAYS/ OBSERVATIONS**

At the beginning of each unit, your trainer and assessor will outline the assessment tasks that must be completed.

FACILITIES AND RESOURCES

Your classes will be conducted in modern classrooms, and you will be able to access Wi-Fi. There are also areas for you to relax, as well as conduct additional study.

You will be provided with a Student Guide relevant to each unit in your course. Recommended textbooks are also available onsite for you to use and borrow if you wish. You may also purchase these textbooks if you require.

GET IN TOUCH

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